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Executive Registry

3 July 1965

MEMORANDUM FOR: Colonel White

SUBJECT

: Responsibilities of the Executive Director-

Comptroller

Attached are (1) a summary of the Executive Director-Comptroller responsibilities that I did for briefing Admiral Raborn and Mr. Helms and (2) some specific notes and recommendations for you personally which I have been dictating. I have not completed this "notebook" and intend to do so at the earliest possible date upon my return from Providence toward the end of this week. By that time perhaps you will have had a chance to read this and we can discuss them further.

(signed) Lyman B. Kirkpatrick

Lyman B. Kirkpatrick Executive Director

LBK:rcr: 3 July 1965

Distribution:

O - Colonel White

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